

**The Chinese University of Hong Kong
Centre for Innovation and Technology
SIGCOMM 2013 conference
10 to 18 August 2013
Courtyard by Marriott Hong Kong Sha Tin**

To: Courtyard by Marriott Hong Kong Sha Tin

Address: 1 On Ping Street, Sha Tin, N.T. Hong Kong

Contact Person: Mr. Edwin Mok Tel No. : (852) 3940 8827 Fax: (852) 3940 8822

E-mail: edwin.mok@courtyard.com

Booking Deadline:

10 July 2013

For Official use only

Personal Particulars

Participating Show	SIGCOMM 2013 conference		
Name as shown on passport (Mr. / Mrs. / Ms.)	Surname	First Name	
Mobile Number	Office Number	Fax Number	Country
Email Address			

Hotel Accommodation

***All special requests are subject to hotel room availability.**

Check In Date	Arrival Flight No. / Time	Check Out Date	Departure Flight No. / Time
Number of Room(s)	Number of Person(s)	Room Type* <input type="checkbox"/> Single Room(1 king bed) <input type="checkbox"/> Twin Room (2 double beds)	Preference* <input type="checkbox"/> Smoking <input type="checkbox"/> Non Smoking
Deluxe Room / Room Rates <input type="checkbox"/> HK\$920+10% service charge per room per night (room only) <input type="checkbox"/> HK\$1,020+10% service charge per room per night (inclusive of one buffet breakfast) <input type="checkbox"/> HK\$1,120+10% service charge per room per night (inclusive of two buffet breakfasts)			Share room with (if applicable)

Credit Card Guarantee (MUST COMPLETE UPON SUBMISSION)

VISA MASTER DINERS AMEX

I AGREE TO PROCEED THIS RESERVATION FOR ONE NIGHT REFUNDABLE ACCOMMODATION CHARGE AS GUARANTEE VIA THE CREDIT CARD INFORMATION LISTED BELOW:

Name of cardholder:

Expiry Date:

Credit Card No.:

Holder's Signature:

Remarks

- Hotel room rate is subject to 10% service charge per room per night.
- Complimentary use of high speed internet access upon enrollment of Marriott Rewards member
- Complimentary shuttle bus from hotel to The Chinese University of Hong Kong on every Monday to Friday (Subject to hotel schedule and availability)
- Hotel rates are valid for 10 to 18 June 2013 on Deluxe room category. Rooms are offered on a **first-come-first-serve basis**. If hotel room blocked is full, hotel will advise the availability of other room type / rates for your consideration.
- In case of any no-show, amendment or cancellation of room reservation made less than 7 days prior to your expected arrival date, one night room charge will be debited on your credit card directly.
- Payment Method: All guests must settle all payments by cash or credit card upon departure. NO credit facility for payment is allowed.
- Please return the completed form to hotel by email to edwin.mok@courtyard.com or via Fax no.: (852) 3940 8822.
- Hotel will reply to guest within 72 hours once received the reservation form.

Courtyard by Marriott Hong Kong Sha Tin

1 On Ping Street, Shatin, N.T., Hong Kong

Tel: (852) 3940 8888

Fax: (852) 3940 8828

website: www.courtyardshatin.com

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